

TO: STACIE OLIVER  
 Louisiana State University  
 Electrical and Computer Engineering  
 Electrical Engineering Building  
 102 South Campus Drive, Room 102-D  
 Baton Rouge, LA 70803

**PLEASE PRINT OR TYPE**

TOTAL LINE ITEMS \_\_\_\_\_ DATE \_\_\_\_\_

TOTAL AMOUNT \$ \_\_\_\_\_

ACCOUNT NO. 127- \_\_\_\_\_ - \_\_\_\_\_

**Contact:** \_\_\_\_\_  
**Phone:** \_\_\_\_\_  
**Email:** \_\_\_\_\_

PURPOSE FOR WHICH MATERIALS ARE TO BE USED  
**COURSE \_\_\_\_\_ OR RESEARCH \_\_\_\_\_**

**Rev 07/2009**

ITEM	QUANTITY	UNIT	DESCRIPTION	UNIT PRICE	EXTENDED AMT.
				TOTAL	

SUGGESTED VENDOR	VENDOR'S ADDRESS	PRICE SOURCE	PRICE	TERMS	FOB	AUTHORIZED BY: (P.I. /or Supervisor)
	VENDOR'S TELEPHONE NUMBER					SIGNATURE
	VENDOR'S WEBSITE ADDRESS					